

TRAVEL CONSENT LETTER FOR MINOR

Standard Round-Trip — Instructions

READ BEFORE USING THIS TEMPLATE

This is a generic self-help template. It is not legal advice. It is not guaranteed to be accepted by any specific border officer, airline, embassy, consulate, or foreign authority. Whether this template fits your situation is a legal question. If the minor's situation involves a custody dispute, sole custody, a deceased parent, unusual travel arrangements, or competing court orders, consult a licensed family-law attorney before signing.

How to use this template

SCOPE: This is the "Standard Round-Trip" version — one minor, one accompanying adult, one destination country, one return-by date. If travel involves multiple countries, multiple accompanying adults on different legs, or split custody arrangements, use the "Complex Multi-Leg" version instead.

CLIENT: Open in Word, "Save As" with the family name and travel date (for example "Smith_TravelConsent_2026-07-15.docx"), then fill in the blanks. Print single-sided. Do not sign until you are in front of a Notary Public.

NOTARY: Identify each signer per California ID requirements, have them sign in your presence, then attach the California All-Purpose Acknowledgment on the last page. Journal each signer. If both parents sign at different times or locations, use a separate acknowledgment for each signature.

APOSTILLE: For Hague Convention destinations requiring an Apostille: acknowledge the signature(s), then the document goes to the California Secretary of State. Do not staple the acknowledgment to the letter — keep it as a separate page that can be apostilled.

TRAVEL CONSENT LETTER FOR MINOR

Date: _____

To Whom It May Concern, including but not limited to immigration officials, customs officials, airline personnel, medical providers, and any other authority who may require this document:

1. Consenting Parent(s) / Legal Guardian(s)

NOTE: Fill in Parent 1 always. Fill in Parent 2 only if both parents are consenting. If only one parent is consenting because of sole custody, deceased other parent, or unknown whereabouts, leave Parent 2 blank and be prepared to bring supporting documentation (court order, death certificate) — border officers may ask.

Parent 1:

Full legal name:

Residence address:

Street: _____

City, State, Zip: _____

Country (if outside US): _____

Date of birth: _____

Passport or driver's license number: _____

Parent 2 (if applicable):

Full legal name:

Residence address:

Street: _____

City, State, Zip: _____

Country (if outside US): _____

Date of birth: _____

Passport or driver's license number: _____

I/we are the lawful parent(s) or legal guardian(s) of the minor child named below and grant the consent set forth in this letter.

2. Minor Child

Full legal name: _____

Date of birth: _____

Place of birth: _____

City, State, Country

Passport number: _____

Passport issuing country: _____

Relationship to consenting party: _____

son / daughter / ward

3. Accompanying Adult

NOTE: If the minor is traveling with one parent (the other parent is the one signing this letter), fill in that parent's information here. If the minor is traveling with a grandparent, aunt, family friend, or other third party, fill in their information here. If the minor is traveling alone under an airline's unaccompanied-minor service, write "traveling alone — [Airline] UM service" in the Name field and leave the ID fields blank.

Full legal name: _____

Relationship to the minor: _____

Passport or driver's license number: _____

Contact phone number: _____

Contact email: _____

4. Travel Details

Destination country: _____

Destination city / address / person visiting: _____

Date of departure from the United States: _____

Date of return to the United States: _____

no later than — many border officers treat consent as expiring on this date

IMPORTANT: The "no later than" return date matters. Many border officers treat consent as expiring on that date. If travel plans slip, the consenting parent(s) should sign an updated letter — do not rely on the accompanying adult's verbal explanation at the border.

Purpose of trip: _____

vacation / visiting family / school / other

5. Grant of Consent

I/we grant the accompanying adult named above the authority to travel internationally with the minor child named above on the dates and to the destination listed. This includes:

- Authority to accompany the minor through U.S. and foreign customs, immigration, and border-control checkpoints;
- Authority to consent to routine and emergency medical treatment for the minor during the trip if a parent cannot be reached in a timely manner;
- Authority to make routine decisions about the minor's care, lodging, and safety for the duration of the trip listed above.

Parent / Guardian contact during the trip:

Best phone number: _____

Best email: _____

6. Signature(s)

NOTARY: Signer(s) must sign in the notary's presence. Do not sign in advance. If both parents are signing at different times or places, use a separate California All-Purpose Acknowledgment for each signature.

Parent 1 signature: _____

Printed name:

Date: _____

Parent 2 signature: _____

if applicable — leave blank if only one parent is consenting

Printed name:

Date: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of _____

On _____ before me, _____,
Date *Here Insert Name and Title of the Officer*

personally appeared _____
Name(s) of Signer(s)

_____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument, and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
Signature of Notary Public

Place Notary Seal Above